

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, NOVEMBER 12, 2012
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, November 12, 2012 at 7:00 pm in the Conference Room. The meeting was called to order by President Strenn.

II. Establish Quorum

Members present: Jane Wesely, Lisa Schulz, MaryAnn Lippert, Connie Potter, and Julie Strenn. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; and Jeff Gast, Finance Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve to the agenda for the November 12, 2012 meeting of the Pittsville School Board of Education. Motion carried.

V. Public Comments - no public comments.

VI. Presentation of 2011-2012 Audit Report

A representative from Schenck, SC provided the School Board with the results of the 2011-12 audit report. The District received a clean audit report.

VII. City of Pittsville Land Purchase Request

Alderman Bob Wolfe was present to inquire about the possibility of the City purchasing 25 feet of the walking trail area in the north end of the school property. No action was taken.

VIII. Consent Agenda Items

- A. Minutes of the Regular Meeting of October 8, 2012
- B. Minutes of Special Meetings on October 22, 2012
- C. General Fund Invoices
- D. 2nd Reading and Approval of Policies 447.1 (Staff Use of Physical Force Restraint and Seclusion) and 447.11 (Seclusion and Restraint of Students - Rule)

Motion was made by Jane Wesely, seconded by Lisa Schulz, to approve the items on the Consent Agenda. Motion carried.

IX. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

X. Reports

A. High School Principal

Mr. Weddig updated the Board on the Solutions Team at the High School and the Written Communication course being offered to students.-

B. Elementary Principal

Mrs. Fischer updated the Board on student testing, data walls, and various other events occurring at the Elementary.

XI. District Administrator Report

A. April 2, 2013 School Board Election

Jane Wesely and MaryAnn Lippert are up for re-election in April. Declaration of Candidacy paper work must be filed no later than 5:00 pm on Wednesday, January 2, 2013.

B. Effective Educator Training

Mr. Reynolds updated the Board on the Principal Effectiveness Training that he and the Principals attended in October.

C. School Board Convention Planning

The School Board discussed plans for the Annual WASB Convention January 22-25, in Milwaukee.

D. Marawood Conference Update

The Marawood Conference voted on a proposal in October to change the North and South Divisional membership. The proposal was defeated, and the conference divisional placements will remain the same.

XII. Adjourn

Motion was made by MaryAnn Lippert, seconded by Lisa Schulz, to adjourn at 8:02 p.m. Motion carried.

Connie Potter, Clerk

ACCOUNT NUMBER	FUNCTION	November 2012-13		2012-13		Ending Balance	
		Beginning Balance	Debits	Credits	YR Debits		YR Credits
Grand Asset Totals		35,298.89	16,095.35	14,854.53	61,762.81	57,013.20	40,048.50
Grand Liability Totals		-35,298.89	14,041.21	15,282.03	51,112.20	55,861.81	-40,048.50
Grand Equity Totals		0.00	0.00	0.00	740.16	740.16	0.00
Grand Totals		0.00	30,136.56	30,136.56	113,615.17	113,615.17	0.00

Number of Accounts: 34

***** End of report *****

ACCOUNT NUMBER	FUNCTION	November 2012-13		November 2012-13		2012-13		2012-13		Ending Balance
		Balance	Debits	Credits	YR Debits	YR Credits	YR Debits	YR Credits		
Grand Asset Totals		86,747.76	20,494.62	13,106.78	48,734.44	45,594.00				89,888.20
Grand Equity Totals		-86,747.76	2,255.50	9,643.34	15,701.98	18,842.42				-89,888.20
Grand Totals		0.00	22,750.12	22,750.12	64,436.42	64,436.42				0.00

Number of Accounts: 52

***** End of report *****

Fd Func	2010-2011 FY Activity	2011-2012 Budget	2011-2012 Thru 6/30/2012	2012-13 Original Budget	ACTIVITY TO DATE	2012-13 FYTD %
Grand Expense Totals	10,012,950.73	8,950,590.00	8,814,090.73	8,743,763.56	2,726,185.67	31.60

Number of Accounts: 1270

***** End of report *****

Ed Func	2010-2011 FY Activity	2011-2012 Budget	2011-2012 Thru 6/30/2012	2012-13 Original Budget	ACTIVITY TO DATE	2012-13 FYTD %
Grand Revenue Totals	10,040,008.30	8,950,590.00	8,914,173.27	8,743,763.56	2,370,698.82	27.12

Number of Accounts: 85

***** End of report *****

ACCOUNT NUMBER	FUNCTION	December 2012-13		December 2012-13		2012-13		2012-13		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits	YR Debits	YR Credits		
Grand Asset Totals		2,186,108.66	870,542.41	26,809.13	6,506,713.84	4,387,147.96	4,305,674.54			4,305,674.54
Grand Liability Totals		-501,884.86	33,694.87	40,154.78	4,343,067.92	7,284,524.32	-3,443,341.26			-3,443,341.26
Grand Equity Totals		-1,684,223.80	28,903.72	866,177.09	2,709,943.85	1,888,053.33	-862,333.28			-862,333.28
Grand Totals		0.00	933,141.00	933,141.00	13,559,725.61	13,559,725.61	0.00			0.00

Number of Accounts: 87

***** End of report *****

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	123,752.49	0.00	174,204.86	297,957.35
21	DONATIONS	-3,079.98	0.00	3,079.98	0.00
27	SPECIAL EDUCATION FUND	0.00	-67,056.98	67,056.98	0.00
50	FOOD SERVICE FUND	-10,675.25	0.00	10,675.25	0.00
60	AGENCY FUND	0.00	0.00	0.00	0.00
***	Fund Summary Totals ***	109,997.26	-67,056.98	255,017.07	297,957.35

***** End of report *****

The Privilege System at PHS

Students who earn no grades less than a B-, have no unexcused absences during the previous privilege period, and have no discipline offences, will qualify for student privileges.

Students meeting the privilege criteria will receive a sticker for the back of their school ID from their advisor on the designated day. They will then be allowed (at the discretion of their PPT teacher) **only with their ID bearing the appropriate sticker**, to check out of PPT to:

Seniors- other classrooms via a pass, computer lab , the gym, the LMC, the cafeteria (senior "lounge")

Juniors- other classrooms via a pass, computer lab , the gym, the LMC (for quiet study)

Sophomores-other classrooms via a pass, computer lab, the gym

Freshmen – other classrooms via a pass, computer lab

2012 Data

Students who earned grades of all A's and B's, and had no discipline or attendance issues.

Term 1

9-24 70 students 3 weeks

10-15 92 students 6 weeks

11-7 95 students Final Grades

Term 2

12-3 64 students 3 weeks

December 2012 Board report for Pittsville Elementary

1. Nov. 26: all school PBIS rotation refresher on hallway, bathroom, bus, playground, cafeteria expectations: responsible, respectful, honorable, engaged behavior
2. Nov. 28 Panther Diner winners: Mrs. Brux class
3. 12.12.12: Random Acts of Kindness in the community (continuation of developing School partnerships with the community)
4. Dec. 3: Junior High Winter Concert
5. Dec. 20 Primary Winter Concert
6. Specific Learning Disability Conference: Nov. 27
7. SLATE technology conference: Dec. 4&5
8. Pulaski to visit us re: Envision math
9. Strategic Planning update: see chart

PITTSVILLE School District

Strategic Planning

Person Completing Form: Community Partnerships Strategic Planning Committee			Date: Spring, 2011			
Action statement: to improve communication between school, home, and community						
Implementation:			Evaluation:			
Objectives and steps:	Benefits for students/district:	Time line:	Staff development needs:	Costs:	Measurable outcomes:	Responsible:
A. District meeting to discuss expectations of how Skyward is to be used by staff	Cohesive level of teacher utilization will improve communication between teachers, administration, students, and home	January, 2012	Administration needs inservice of the capabilities of Skyward	Intangible: time of administration	Lists generated by administration	Building principals
			Utilize district staff to assist in training	Tangible: skyward contract number of hours for staff development	Teachers given list of expectations	
					Teachers utilizing	

							Skyward more frequently	
12/2012 update: Skyward is being used more systematically by all teachers, parents and secretarial staff.								
B.Skyward training on 'other access' portion to 'super users' to provide up-to-date and ongoing information for parents (includes attach-ments, tests/quizzes, messages, calendar, lesson plans, and attendance for teachers to see if siblings are absent	The level of teacher utilization will improve between teachers and administration; between school and families	Throu ghout school year	Administrati on support Inservice for 'super users' Inservice for teachers in 2011-12 Utilize 'super users' to assist in training	Intangible: time of employees Tangible: time for employees: stipend for 'super users' Computer use	More frequent parent use can be checked in Skyward Teachers utilizing 'other access' portion more frequently as one way to communicate with parents	District superintendent Skyward super users Inservice planning team		
C. Stop and	Students and	Stop	Support from	Intangible:	More informed	Building principals,		

drop: Beginning of school year	families are able to meet teachers, drop off supplies before school starts	and Drop: a few days before start of school (Fall 2012)	staff and ES/HS administrati on	time of employees	parents Positive interaction between home/school/ community	School Board (planning on calendar)
<p>12/201 2 Update: Stop and Drop was very successful. Parents and teachers all felt that this was targeted toward student success as to where to find classes, desks, lockers, etc. A good way to coordinate efforts in welcoming students back. Resulted in less stress on the first day for students.</p>						
D. Open House: more organized with principal's meeting, intro. Of teachers; Scouts, 4H, Clubs, other community groups invited	Students and families are able to see classrooms, and look for community organizations to participate in	Open House: Mid- Septe mber 2012		Booths set up by clubs PTO	Less phone calls with questions to office/ principals	(Fall 2012):Community/ Communication Action Team

12/2012: Open House was very successful. Community partnership was definitely heightened, and many community participants felt it was long overdue, and very much worth the time and effort involved. Great turnout with clubs, etc. and families attending.

E. Create brochures for each grade level	Parents and children will have a clearer understanding of what should be accomplished by the end of each grade	K-12 teachers Spring 2012	Information from K-12 teachers to gather information to be placed in brochure	Intangible: time of employees Students in business class	Students, parents and teachers utilizing the brochures as a reference during the school year	Building principal K-12 teaching staff HS business class
All district teachers will create information to be placed in the brochures		Distribute in report cards, June 2013	Time for HS business class to enhance the brochure	Tangible: paper and printing of brochures	Survey to parents as to helpfulness of brochure information	
HS Business class will enhance the brochures		Business class: Fall 2012				

12/2012 Update: brochures are in draft form. Will be finalized for targeted publication of June 2013.

**BUILDINGS AND GROUNDS
REPORT TO THE SCHOOL BOARD
DECEMBER 10, 2012 MEETING**

It's time for winter preparation on the district's facilities.

One small roof leak on the new high school roof has been repaired on warranty. Small calking problems with the new stucco at the high school have also been completed.

We have had fire alarm problems in the district buildings and have had all the repairs made. Johnson Controls alarm specialist was quick to diagnose the problems and order parts.

Parts have arrived for gas valve replacements in the chemistry lab at the high school. I hope to do the work during the vacation break.

Bleacher inspections and repairs are also on the list, along with the custodians working to bring as much as possible back in order. We also have work to be done in the Administration Building on the heating system. There will be a new expansion tank put in and the heating water loop dumped for a fresh start to clean and balance the system. This should help extend the working life of the heating equipment.

The schools snow removal equipment is ready for winter and the staff will do their best to keep things safe and operational.

Dick Koeshall, Director of Buildings and Grounds